

**South Central Regional Library Council
Board of Trustees
June 20, 2008
Binghamton University, Binghamton, NY**

Present:

Steven Crandall
Susan Bretscher
Deborah Gagnon
John Meador
Ann Voorhees
Ristiina Wigg
Marc Wildman

Excused:

Karen Creenan
Nan Hyland
Bernadette Hodge
David Karre
Liz Wavle
Stephanie Wilson

Staff Present:

Mary-Carol Lindbloom
Nora Hardy

Presiding: Steve Crandall called the meeting to order at 9:54 am.

Doc.#2008-40 **Agenda:** Approved as written.

Doc.#2008- 41 **Minutes:** Motion by Bretscher to approve the minutes of May 16, 2008, seconded by Gagnon. Carried.

President's Report:

None at this time.

Doc.#2008-42, 43 **Treasurer's Reports:** Motion by Gagnon to approve the Bill Sheet for April 2008, seconded by Bretscher. Carried. Motion by Wildman to approve the Bill Sheet for May 2008, seconded by Bretscher. Carried.

Doc.#2008-44 **Approval of Budget, 2008-2009:** Lindbloom reported that there have been no changes to the budget submitted at the last Board meeting, because the NYSL continues to wait for approval of its funding formulae. The law explicitly states that NY3Rs must receive their operating funds on July 1, but other program moneys have no such deadline. An amendment will most likely be requested after NYSL releases the actual figures.

1. The annual meeting line was reviewed and kept at \$1500.
2. The fund for gasoline was left unchanged, with the expectation of reviewing again once the actual budget and one-time state aid amounts are known.
3. SCRLC's funds have been moved from CDs to savings on the bank's recommendation. This provides better interest rates at this time and maintains fluidity until the operating funds arrive from NYS. Wigg asked what the current savings interest rate is; Lindlboom will check.
4. Gagnon requested that budget columns be wide enough for display of all figures.
5. The current membership dues schedule ends with 2010-2011. Crandall requested that an email copy be sent to all board members, preparatory to creating a new schedule when the current one ends in 2010-2011.
6. Lindbloom reported that a database fee has been paid by members and will applied to database purchases. These funds will be needed and used for FirstSearch Basic and

WilsonSelect. The Route 13 partnership will continue to share those costs. Staff will try to increase use through site visit emphasis.

7. A plan will be developed for this year's one-time funding pending review of the effect of the 2% cuts. Last year's aid was used primarily for renovations, the director search, and digitization.

Motion by Gagnon to approve. Seconded Bretscher. Approved.

Doc.#2008-45

Finance Committee Report: New car was purchased for \$20,547, RFP process guaranteed a competitive price; the cost included the trade-in price on the 2000 Subaru, which was \$1500.

Appointment of Annual Meeting Committee: Lindbloom invited input on themes, topics, and speakers and will post that invitation on BOARD-L. Board members present did not want to form an annual meeting committee, though are happy to provide input. Meador suggested a central location to minimize member travel and possibly speaker arrangements, particularly if traveling by air, e.g., Michael Stevens of Dominican University near Chicago.

Doc. #2008-46

Board Member Resignation: Bernadette Hodge submitted her resignation to the Board. After considerable discussion, the Board created a new policy on Board meeting travel expenses. Scheduling more conference call meetings was discussed, and it was felt there was significant value in face-to-face meetings. Although there will be some conference calls, particularly in cases of inclement weather, the Board felt it important to defray the expense of attendance at in-person meetings, especially for members who do not receive institutional reimbursement. This policy is intended to minimize the hardship of travel expenses on Board members in order to maintain diversity of representation regardless of library size or location. Crandall moved that *Board members will be eligible for travel reimbursement up to a maximum of \$50 (based on the current IRS mileage rate) Carpooling is encouraged and members may decline reimbursement.* Seconded Meador. Approved. Friendly amendment moved by Crandall for this motion to be effective 9/19/2008. Seconded Wigg.

Additional discussion will be needed to determine the proper balance between face-to-face meetings and virtual meetings. We will also investigate the possibilities for videoconferencing from three or four locations to see if that technology will work effectively as a substitute for some face-to-face meetings.

Lindbloom will discuss Hodge's resignation with her in light of the newly adopted Board meeting travel policy.

Wigg will review current SCRLC committee members for possible Board membership. The Nominating Committee roster on LakeNet.Org is out-dated and will be corrected.

Board Retreat: Lindbloom is exploring topics, such as strategic planning, and locations. The Board members affirmed interest in attending a Board Retreat and want it to be held on the same day as a Board meeting to minimize travel.

Doc.#2008-47

Executive Director's Report:

Additional information:

- A reception will be held in the fall to formally name the SCRLC Training Room. Invitees will include Corning Museum of Glass staff, Jean Currie, Corning Community College, and former museum staff, including Jinny Wright.
- SCRLC is looking for a new web designer for the Tools of History project.
- NY3Rs is investing in a "harvester" for digital information. SCRLC's contribution will be \$2500, spread over the next three years. This project is being led by John Hammond (NNYLN), who will ensure that it dovetails with NYSL's digitization effort.
- Dissolution of the Trust is awaiting information from the lawyer.
- OPAL (Online Programming for All Libraries) is under exploration for distance learning workshops.

- Live chat has been added to SCRLC's website.
- Lindbloom has created a blog and is planning to podcasts in the near future. The **About Us** page is being modified; also developed information section for prospective members.
- Gagnon suggested that the Seneca Falls Women's History Museum be contacted as a potential new member.

Doc. #2008-48 **Advisory Committee Minutes:** No discussion.

Adjourn: Meeting was adjourned at 12:30 pm.

Respectfully Submitted,

Steve Crandall
Secretary