

Digital Advisory Committee
September 17, 2009, 10am – 12am
Corning Museum of Glass
Minutes

Present: Bridget Baldwin (virtual), Jean Green (virtual), Matthew Hogan, Kathleen Jackson (virtual), Mary-Carol Lindbloom, Meagan McGovern, Gerald Smith, Mark Woodhouse

No change to the agenda as written

Committee Business

The Committee discussed the need for new Committee members. We need representatives from a public library, historical collection, and a systems librarian/staff. Is there someone with CDM experience?

ToH grants: The History Center in Tomkins County and the Broome County History Center Grants received grants. To date there has been some interest in the grants, but no applications other than these two.

The group reviewed the 2009-2010 Committee description. There were no immediate comments. Please send any comments or correction to Matthew Hogan

LSAT grant update

Matthew reviewed the revision of the second year of an LSTA grant. The grant is supporting the creation / presentation of our training boot camp. SCRLC will develop two online tutorials (Metadata and CONTENTdm) and host two face-to-face training sessions (Scanning and Copyright).

Work Groups Breakout Sessions

Due to the small number of people attending, the group decided to consider immediate needs. Groups are policies, marketing/outreach, CONTENTdm/metadata, and website. We need to work on policies first concurrent with marketing/outreach.

SCRLC is planning a big splash opening / promotion in late spring or early summer in three locations around the region. Policies work should be in place well in advance of the opening events.

Group brainstormed about the opening events. Mary-Carol is interested in hiring enactors. Suggested information and a form are included on ToH and SCRLC website to gather information from those who might want to join ToH. We considered many good ideas. We need to establish a working group to collect idea and begin the planning process.

A time line for the openings needs to be established. Who can coordinate this group?

Volunteers to date are Megan, Gerry, and Mary-Carol.

Schedule future meetings

Due to upstate weather conditions and staff schedules, there will be virtual meetings during the winter months. [Upon further reflection since anyone can participate via OPAL, all meetings can include virtual participation. However, face-to-face meetings will be scheduled and attendance encouraged during the warmer months.]

Matthew will schedule four meetings.

Tour by Megan

Megan gave us a tour of the digitization facilities and behind the scenes.

Respectfully submitted by

Matthew Hogan

11.09.09