

Digital Advisory Committee

November 12, 2009

SCRLC

Minutes

10:30 – 12:15

Present: Bridget Bower, Matthew Hogan, Jean Green (virtual), Kathleen Jackson, Laurie McFadden (virtual)

Excused: Lynn Anstey; Rachel Armstrong; Mike Curtis; Nan Hyland; Meagan McGovern; and Mark Woodhouse

No change to the agenda as written

Tools of History news: Review the status of new collections; Outreach to Upstate History Alliance; New York Heritage multi-server issues; Gerald Smith, one of the original committee members, has resigned. He will be missed. Now more than ever we need to find a few new members.

Gerry will stay involved with ToH as he works on The Bower glass plates stored at BCPL.

LSTA Grant Update: Agreement in place with Joyce Rambo (NYLINK) to create CONTENTdm online tutorial; Conversation with Jennifer Palmentiero (SENYLRC) regarding Metadata online tutorial; two scanning classes in December; Copyright session in March are booked.

For the next cycle we need to add one subject to Boot Camp: project management/design workshop. This class is not covered under this LSTA grant.

Policy Review: In advance of the meeting, Matthew reviewed the policies of all the NY 3Rs digital repositories. His conclusion was the most mature well-presented sites were Metro and SENYLRC, although there is useful information from all sites. He will organize the policy related material and pass it to the committee for their comments and suggestions.

There was a brief discussion regarding what ToH policies need to be added and revised.

January 15 was set for finalizing changes to current ToH policies.

Matthew will reach out to individual to help with specific tasks.

Outreach Committee

Promotion and outreach needs to get started ASAP. Mary-Carol will be involved with this task along with several Committee members. Jean Green, Laurie McFadden, and Meagan McGovern have volunteered to help with the promotion of ToH.

Adjourned at 12:15