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## **Digitizing Advisory Committee 4/7/2010**

### **Introductions**

Round the table

### **Public Launch**

What we are now planning  
Locations  
Committee help needed

### **Collection Policy Redacted**

Subject / Theme based (e.g., woman's history, floods and other weather related, writers and writing; sports; educations, etc)  
Help coming up with list  
Upstate History Alliance

### **Tools of History Web Site Update / CONTENTdm & New York Heritage**

Acknowledgement of participation on Library website  
WorldCat sync  
Removing frozen version ToH – ASAP

### **Tools of History**

5.3 version –  
Small corrections – Metadata display  
Standards: Metadata Template  
We need to review and standardize the use of our metadata and controlled vocabularies so as to be able to search across collections. We need to address this situation before our holdings increase. I am working on now.  
Tool kit  
Boot Camp

### **LSTA grant**

### **Committee business**

Membership  
Meeting dates – ok?  
Easter Users Group Conference Aug 4-6 at West Point

### **Afternoon Session**

Introductions  
Collection Descriptions  
Open Conversation