

Digitization Advisory Committee Meeting

January 27, 2011

1 pm to 3 pm

SCRLC Offices

Meeting Notes

Attendance: Bridget Bower, Owen Frank, Mary-Carol Lindbloom, Matthew Hogan, Jean Root Green, Megan McGovern, Fiona Patrick.

Excused: Sandy Card, Laurie McFadden, Mark Woodhouse

1. Updates:

Beta Migration CDM 6: Beta was completed. New interface much of an improvement for censorial members. Project Client and Web Admin unchanged. Only negative was limited functionality during Beta. Should go live February – March.

New Members: Sandy Card, Fiona Patrick

Metadata Work Group: Group plans to meet next month. Will work on metadata template, that is, review and revise. Revise the “Data Dictionary”. Write a handbook with the data dictionary as an appendix. Remove jargon. Finally, consider vocabulary issues.

Collection Development Work Group: Mark Woodhouse began helping by searching for existing digital collections or exhibitions in the region. The focus has been narrowed to the Civil War. Other topic areas will be likewise be investigated. Owen Frank and Jean Root Green are also working on identifying potential collections.

New Collections: No new collections to report. Collections in the queue include: Arts for the Finger Lakes oral history of the flood of 1972; SUNY Oneonta photographic documentation of key building with other collections to follow; Covered Bridges a photographic and written; Civil War related contribution from CMOG; Local history pamphlet collection from Cornell; The Victor Hammer (small press and printer) collection from Wells College.

4. NY Heritage Consolidation Proposal: Recently five NY 3R Councils decided to merge thus forming a small consortium called NY Heritage. The harvester known as NY Heritage will continue to operate. SCRLC has not joined, but wants by the end of this year. The group

discussed the benefits of such a merger. Not much cost savings on the CDM related expenditures. However, additional technical support, lower hosting charges, increased exposure to the public and richer collections will result. The hardware will reside in the North Country 3R, which now operates NY Heritage. Western's unlimited CDM license will be used.

Matt is working with the Metadata group preparing for the merge. The work of this group will inform the work by SCRLC's metadata work group.

3. SCRLC Affiliate Member Policy

Discussion was had regarding the cost of joining the Council for those seeking access to Tools of History only. DAC members felt that the Affiliate Member charge is high for smaller institutions often operating by a part time staff and volunteers. The Council is very interested in small local collections.

Could component public libraries in our three systems be exempt or charged a very low fee? How much free staff time might be provided to the public libraries (and public libraries?)? There was general agreement that a formal proposal be written to present to the Board. Mary-Carol informed the group that the Board was due to review its fee structure as a matter of course.

4. Proposed annual ToH participants meeting in the fall

Matthew proposed the first annual meeting to Tools of History collections managers (and staff), DAC, and unnamed others this November. Subject of meeting is to be determined. The event could be a panel, roundtable, workshop, single presenter, or a virtual presentation. The proposal was accepted. Please share your ideas with the DAC or directly to Matthew. He will get back to the Committee by June with ideas.

Submitted by
Matthew Hogan