

**South Central Regional Library Council
Board of Trustees
May 22, 2009
SCRLC Martin Learning Center
Ithaca, NY**

Present:

Stephen Crandall
Susan Bretscher
Lisabeth Chabot
Karen Creenan
Deborah Gagnon
David Karre
John Meador
Charles O'Bryan
Bernard Tomasso
Ann Voorhees
Ristiina Wigg
Marc Wildman

Excused:

Nan Hyland
Mark Steigerwald

Staff Present:

Mary-Carol Lindbloom
Nora Hardy

Presiding: Steve Crandall called the meeting to order at 9:50 a.m.

Doc.#2009-22 **Agenda:** Approved with one addition.

Doc.#2009-23 **Minutes, 4-3-2009:** Approved as written.

President's Report: Crandall welcomed Lisabeth Chabot (Ithaca College) to the Board and Personnel Committee.

Doc.#2009- 24, 25 **Treasurer's Report:** March 2009, Bill Sheet #16: Creenan moved to approve. Seconded Tomasso. Approved. April 2009 Bill Sheet #17: Creenan moved to approve. Seconded Tomasso. Approved.

Doc.#2009-26, 27 **Budget, 2009-2010:** Lindbloom and Creenan reported that SCRLC's 2009-10 budget was developed based on a 8% reduction in NYS funding. Creenan reported that both the Personnel and Finance committee recommended that there be no staff raises in this budget, but reminded the Board that it will be reviewed and amended as necessary or possible throughout the budget year. A member item for \$15,000 has been received from NYS Assemblywoman Barbara Lifton. Jean Currie initiated the application in 2006 and she and Lindbloom kept in communication about this. Funds are targeted for the digitization program. Lindbloom reported that the funds may be used to increase the number of items

possible in CONTENTdm, member grants, or publicity. Crandall initiated a thank you note for Currie. Lindbloom explained the inclusion of a pass-through account for Renaissance Island in Second Life. Moved to approve the budget, with a review at the January 2010 Board meeting, by Wigg. Second by Bretscher.

TIAA/CREF Plan Approval: The Personnel Committee reviewed the TIAA/CREF plan documents (Tax Deferred Annuity Plan to which an employee can contribute and the Defined Contribution Plan to which SCRLC contributes on for each employee) in detail and recommended Board approval. Motion by Wigg. Bretscher seconded. Approved

Health Insurance: Blue Cross/Blue Shield is discontinuing the Council's current health care plan, Blue EPO Balance Option 11. Danna Harris prepared another summary chart of available plans and options, reviewed by the Personnel Committee. Recommendation: Healthy Blue 15/25. Motion by Wigg. Gagnon seconded. Approved.

Employee Handbook items: Wording regarding retirement, travel, and FSA establishment (no amounts specified). Moved to approve by Wildman. Second Tomasso. Approved. Regarding FSA limits, Lindbloom reported that no action can be taken until January on any FSA limit changes. Lindbloom will discuss FSA with staff for input. Creenan moved to table FSA discussion until November Board Meeting. Seconded Karre.

Executive Director Performance Review: Personnel Committee will develop an instrument based on the job description and plan of service. This year the review will include input only from the Board and staff.

Board Retreat Review: The retreat generated input for use in developing the next strategic plan.

Doc.#2009-21

Executive Director's Report:

- The State Librarian's (Bernard Margolis) visit to SCRLC was very successful and reached at least 130 library workers in different types and sizes of regional libraries.
- NewsBank will no longer carry several significant regional newspapers, Lindbloom and ACITS will explore member needs and preferences for replacement or discontinuation.
- Academic Directors' Luncheon will be held in September at Cornell, Anne Kenney will be the keynote speaker.
- Statewide Academic Directors Conference will be held in Ithaca in June 2010.

Karre moved that the Board officially commend Lindbloom for bringing the State Librarian to tour the region. Approved.

Adjourn: Meeting was adjourned at 11:45 a.m.

Respectfully Submitted,

Stephen Crandall
President

