

**South Central Regional Library Council
Board of Trustees
December 11, 2009
SCRLC Martin Learning Center, Ithaca, NY**

Present:

Stephen Crandall
Susan Bretscher
Lisabeth Chabot
Karen Creenan
Deborah Gagnon
Nan Hyland
David Karre
John Meador
Charles O'Bryan
Mark Steigerwald
Bernard Tomasso
Ann Voorhees
Ristiina Wigg
Marc Wildman

Excused:

Staff Present:

Mary-Carol Lindbloom
Nora Hardy

Presiding: Steve Crandall called the meeting to order at 9:30 a.m.

Doc.#2009-48 **Agenda:** Approved.

Doc.#2009-49 **Minutes, 10-30-2009:** Moved Wigg. Seconded Gagnon. Approved.

Doc.#2009- 50, 51 **Treasurer's Report:** October 2009, Bill Sheet #4: Moved Steigerwald. Seconded Hyland. Approved. Danna Harris is checking into why 48% of annual professional salaries line has been expended in the same amount of time as 42% of staff salaries.
November 2009, Bill Sheet #5: Moved Bretscher, Seconded Wigg. Approved.

Doc.#2009-52 **Audit 2008-2009:** Tabled until next meeting when auditor can be present. Please send questions for the auditor to Lindbloom. Questions submitted during meeting: Explain why/whether diversifying accounts to more than one bank is not advisable. Explain tri-party collateralization agreement and how it prevents SCRLC funds loss.

Doc.#2009-53 **990 Tax Return:** Tabled until next meeting when auditor can explain the significance of this new form and what the Board should be looking for during its review.

Doc.#2009- 54, 55, 56 **By-Laws Committee:**
Conflict of Interest Policy – Tabled until next meeting for correction of conflict of interest definition to be rephrased “party to a personal contract** or involved in a personal transaction**....” to avoid confusion. Moved Wigg. Seconded Creenan.

Internet Use Policy - Change of title to "Compliance with the Internet Protection Act."
Moved Karre. Seconded Hyland. Approved.

Records Retention Policy – Moved Karre. Seconded Hyland. Approved.

**Doc.#2009-64,
57, 58**

Personnel Committee: All items tabled pending “Conflict of Interest” by-law approval.

Doc.#2009-59

RBDB Plan 2010: Moved Chabot. Seconded Wildman. Approved. Lindbloom reported that RBDB plan is based on a “worst case” scenario in light of current NYS funding trends. Any unanticipated funds can be offered through an application process as direct library grants. The ACITS committee recommended a thorough review and re-imagining of the RBDB program.

Doc.#2009-60

Bright Hill Community Library Membership Application: Bright Hill is welcomed to the regional library community. Bright Hill needs to be aware that SCRLC membership does not include cataloging aid for its collections. Moved Wildman. Seconded Wigg. Approved.

Board Calendar 2010:

- January 29 (22 back up) at SCRLC (depends on McSherry availability)
- March 19
- May 14 (budget)
- June 18 (may be cancelled if unnecessary)
- September 17 (Alfred Univ.)
- October 22/29 Annual Meeting (depends on speaker availability)
- December 17 (conference call)

Doc.#2009-61

Executive Director’s Report: Trust fund nearing dissolution according to attorney. Investigating Harris Beach invoice for \$280. SCRLC has been invited (as part of the NY 3Rs) to be part of a museum association IMLS grant effort which would provide learning opportunities in our region. NYSL, NYLINK, and the NY 3Rs are exploring statewide digitization opportunities. SCRLC will submit an LSTA proposal that includes customer service & technology, emerging technologies, digitization, and purchase of online registration software. Lindbloom has been advised that the Lifton member item and HLSP funds will soon be released to SCRLC—no word on release of the CCDA funds. Next year’s funding is projected to be even more difficult than the current year.

Doc.#2009-63

Barbara Lifton: Karre recommended that SCRLC, public, and school system directors meet with Barbara Lifton to discuss what needs to be done to assure better funding and visibility in the state budgeting process.

Some have suggested that public libraries not distribute tax forms (an unfunded mandate) as a publicly visible effect of diminished funds. Branding by systems on online databases and promotional items needs to be intensified with links sent to legislators explicitly described as coming from NYS system funding. Chabot suggested compilation of an SCRLC regional report card demonstrating the benefits of the consortium. Advocacy buttons should appear on library (and system) home pages with instructions for faxing legislators. The most effective letters will come from patrons and students.

An advocacy committee was formed to determine next steps – members: Rusty Wigg, David Karre, Steve Crandall, Lis Chabot, and Bernie Tomasso. Marketing/lobbying must occur throughout the year, not just at Lobby Day.

Adjournment: Meeting was adjourned at 11:27 a.m.

Respectfully Submitted,

Nan Hyland
Secretary