

**South Central Regional Library Council
Board of Trustees
May 14, 2010
Wells College, Aurora, NY**

Present:

Stephen Crandall
Susan Bretscher
Lisabeth Chabot
Karen Creenan
Deborah Gagnon
David Karre
John Meador
Charles O'Bryan
Bernard Tomasso
Marc Wildman

Excused:

Sherry Collins
Nan Hyland
Mark Steigerwald
Ann Voorhees

Guests & Staff Present:

Guests:
Linda Beins, FLLS
Muriel Godbout, Wells College

Staff:
Mary-Carol Lindbloom
Nora Hardy

Presiding: Steve Crandall called the meeting to order at 9:53 a.m.

Doc.#2010-21 **Agenda:** Correct minutes date to read "March 19, 2010". Approved as amended.

Doc.#2010-22 **Minutes, 5-19-2010:** Moved O'Bryan. Second Wildman. Approved.

President's Report: None.

Doc.#2010-23, 24, 25 **Treasurer's Report:**

2010-2011 Budget: Tabled to June Board meeting. Creenan had hoped the needed information would be available by May but wasn't; therefore, a preliminary budget will need to be passed in June regardless. Creenan recommended creating a "worst case scenario" budget, then amending if/when the actual budget differs. The online SARBIT/Informata budget application has not yet been released by the NYS Division of Library Development. Lindbloom reported that the deadline will be modified because of the delay.

January 2010 Bill Sheet #7 – Check numbers and invoices were corrected. Moved Gagnon. Second Tomasso. Approved.

February Bill Sheet #7 and March Bill Sheet #8 tabled pending correction of entries for the Special Legislative Grant. Tomasso requested a list of program and grant fiscal years.

Doc.#2010-26, 27, 28 **Personnel Committee Report:** Wildman reported the Committee's recommendation that SCRLC offer "summer hours" (office closing two hours early, i.e., at 2:30 on Fridays beginning the first Friday after the fourth of July and ending the Friday before Labor Day. Moved Gagnon. Second Bretscher. Approved. Lindbloom updated the Coordinator position job descriptions to be consistent with the actual job responsibilities that also reflect the needs of the Council and educational requirements. The Executive Director's performance evaluation will take place in July and will include a Board survey and staff

evaluation component. Crandall reported that six of the nine NY3Rs have 35 hour weeks (SCRLC's is 37.5 hours). Lindbloom reported that the Councils having 35 hour work weeks have always had them. It was decided to review this along with flex time, telecommuting, and similar issues as a comprehensive program at a later date.

Election of Representative from Finger Lakes Library System (FLLS) and

Treasurer: Linda Beins was elected and welcomed as the new FLLS representative on the Board. Karen Creenan, FLLS, was congratulated on her upcoming retirement and was thanked for her many years of service to SCRLC and the Board. Susan Bretscher volunteered to serve as Treasurer at least until the end of December 2010. Moved Tomasso. Second Karre. Approved.

**FOR
DISCUSSION**

Advocacy Efforts: No recent developments in B. Margolis' absence.

Annual Meeting: Lindbloom is pursuing several possible speakers including David Lankes and Sara Ann Long. Chabot offered a presentation she and Susan Currie have developed, *Taking Charge of Change*. Chabot also recommended Joe Luria from Villanova who also presented at Nylink's annual meeting. Locations under consideration include Binghamton, Cooperstown, and Elmira.

Planning Task Force: Lindbloom requested formation of a task force to work on the Plan of Service. The deadline will be in late April, most of the work will take place in late fall. Volunteers: Crandall and Chabot. Bretscher recommended Laura Dixon. Ann Voorhees was recommended to represent the school systems. Various components have been gathered, including the Board Retreat. This fall the Wisemans will facilitate a strategic planning program for the membership and the Board.

Doc.#2010-29

Executive Director's Report: The ACITS Committee will undertake a comprehensive review of the RBDB program and its current and future funding, expenditure choices, and options. This will be accomplished within the context of development of the next SCRLC *Plan of Service*. Lindbloom reported that if cancellation of *Newsbank* becomes necessary, she will try to extend the subscription to the end of the school year. O'Bryan recommended reviewing usage demographics carefully. Lindbloom will share data collected by ACITS with the Board for review. Chabot suggested that the library type/size needing the database assistance most should be one of the criteria for database selection. Voorhees is the school representative on ACITS. Lindbloom is frustrated with the the Trust dissolution lawyer, who seems to have lost the paperwork without any submission to the legal process. Lindbloom and Harris will explore expending Trust funds and filing for dissolution.

Adjourn: Meeting was adjourned at 12:50 p.m. The next Board Meeting will be Friday, June 18.

Respectfully Submitted,

Stephen Crandall
President & Acting Secretary