

**South Central Regional Library Council
Board of Trustees
December 12, 2008
Conference Call
SCRLC, Ithaca, NY**

Present:

Stephen Crandall
Susan Bretscher
Karen Creenan
Deborah Gagnon
John Meador
Ann Voorhees
Ristiina Wigg
Marc Wildman

Excused:

Nan Hyland
David Karre
Liz Wavle
Stephanie Wilson

Staff Present:

Mary-Carol Lindbloom
Nora Hardy

Guest:

Charles O'Bryan

Presiding: Steve Crandall called the meeting to order at 1:03 p.m.

Doc.#2008-63 **Agenda:** Approved.

Auditors Report: Postponed

Doc.#2008- 64 **Minutes, 10-17-2008:** Crandall noted that “Stephen” was misspelled; minutes approved with that correction.

President’s Report: None at this time.

Doc.#2008-65 **Treasurer’s Report:** October 2008, Bill Sheet #4: Creenan moved to approve. Seconded Wigg. Creenan reported that the Finance Committee met to discuss anticipated cuts and unreleased funds. Lindbloom reported that the remaining funds will be released, easing some of the challenges for the current year. There are, however, dire predictions for next year’s Governor’s budget, which will be released next week. Some of the strategies discussed by the Committee may be useful for working with next year’s budget.

Nominating Committee Report: The Board officer slate for 2009 will be: Steve Crandall – President; John Meador -- Vice President, Treasurer – Karen Creenan; Secretary -- Nan Hyland. Moved by Wigg. Seconded Creenan. Approved.

Doc.#2008-66

Personnel Committee: Crandall noted that due to changes in federal reporting requirements, the language in all TIAA-CREF retirement savings plans had to be updated. The two documents that were created for SCRLC were based on the 2006 SCRLC-Board approved plan. They were reviewed by the Harris Beach attorney who had worked with SCRLC on the 2006 documents.

Crandall reported that though other SCRLC staff members have a 6-month waiting period for TIAA-CREF contributions, the executive director has a 12-month waiting period, which was not reflective of the Board-approved 2006 TIAA-CREF plan. Bretscher moved to change the executive director's contribution schedule to start after six months of employment. The executive director's introductory period would continue to be twelve months. Seconded Gagnon. Approved.

Due to recently approved changes in the health insurance plan, SCRLC will save \$10,791.72 and staff, \$4,862.88 in 2009.

RBDB Funds (2009 funds) – Lindbloom reported results of the RBDB Plan which was approved at last meeting. Seven proposals were received, and sent to an outside review panel. The review panel made the following recommendations –

- Alfred University - full funding.
- C-O BOCES SLS project – full funding to complete project.
- SUNY Delhi - full funding.
- SCRLC's proposal to fund member assistance for the Virtual Reference (VR) project – full funding.
- BCPL and the History Center proposed similar projects. The review panel recommended that they collaborate on expertise and equipment, and seek funding directly from the *Tools of History* (ToH) program. The panel recommended that they be considered for priority funding. The funds for ToH grants have been received.
- Cornell proposal will receive less funding than requested at this time due to lack of sufficient RBDB funds (see below).

The SCRLC proposal is to join WNYRLC's VR project with the ability to have eight initial participants and add more libraries throughout the coming year. Currently the plan is for 50% cost sharing by SCRLC for each library's annual fees. If additional libraries join and SCRLC uses less RBDB money to fund VR, the panel recommended that Cornell receive a supplemental RBDB grant. Lindbloom has explained to all applicants that the 50-50 funding may vary if the New York State budget develops negative changes. Wildman moved to approve the review panel recommendations. Seconded Wigg. Approved.

Meeting Dates: The next Board meeting will be held on Wednesday, January 30, at 9:30 a.m. At that meeting, the rest of the 2009 schedule will be decided, possibly on second, fourth, or fifth Fridays to accommodate Board members' schedules. Lindbloom was asked to provide some tentative dates and board members were asked to bring their calendars.

Board Retreat (Usually in February) Lindbloom suggested that it would be a good time to start strategic planning for the next Plan of Service, which will start in 2012. Advocacy is an important emphasis now and will be part of strategic planning. Possible facilitators mentioned were Michael Borges (Lindbloom), a planning expert in Wigg's area, NYALS

and Sharon Weisman. Lindbloom suggested that we might get a good price from Council of Community Services. This conversation can be continued on the Board discussion list.

Doc.#2008-67

Executive Director's Report:

- Lindbloom is working on creation of the disaster plan which appears within the current Work Plan.
- The training room dedication (cancelled due to snow) will be rescheduled for spring.
- Matthew Hogan has joined the staff to manage the Resource Sharing and Digitization Programs. He will continue working with NOVEL NY.
- Kennedy-Willis Center has withdrawn from SCRLC membership. They will continue to be a "member of a member" within their school library system.
- Stamford Village Library would like to join as affiliate member to be part of *Tools of History*. Lindbloom will work with them through the application process.
- Crandall would like to schedule a staff appreciation lunch following the May Board meeting.
- Creenan and Lindbloom will meet with Assemblywoman Barbara Lifton on December 18. Lindbloom is compiling an advocacy packet

Adjourn: Meeting was adjourned at 2:04 pm.

Respectfully Submitted,

Stephen Crandall
Vice President