

DOC.#2010 - 5

South Central Regional Library Council

Based on our Plan of Service, these are the *major initiatives for 2010*:

Major Initiative	Responsibility	Outcomes as of January, 2010	Regular Ongoing Activities
Resource Sharing Strategic Intention I			
Continue revitalization of the Resource Sharing Program.	Dig Services / Res Sharing Mgr, Resource Sharing Committee		Committee meetings. User Group Meetings. Training.
Review Resource Sharing Policies: <ul style="list-style-type: none"> • Delivery Policy • Union List of Serials: input and products • Use of BARC Evaluate Nylink: charges & expenses. Offer ILL Training. Update web pages.	Resource Sharing Committee Dig. Services / Res Sharing Mgr & Staff Manager/Exec. Director Manager Manager/Staff		BARC last resort ILL. ULS Updates. Resource sharing subsidies. MISP payments. BHSL statistics. Statistics gathering.
Cooperate in SUNY IDS project. <ul style="list-style-type: none"> • Identify potential libraries • Training • Monitor ILLiad • Facilitate mentoring program in SCRLC region • Identify regional mentors • Attend summer conf. 	Manager/Staff Resource Sharing Committee		

<p>Continue consortial purchasing:</p> <ul style="list-style-type: none"> • Monitor WALDO partnership. • Act as central agent for WALDO, other databases, and products/services. • Review regional databases provided through RBDB. • Work with Route 13 group to review FirstSearch contract. • Promote SCRLC-supplied databases and increase use. 	<p>Exec. Dir. DS/RS Manager/Staff ACITS Rt. 13 group</p>		<p>Statistics gathering.</p>
<p>Set up regional UPS CampusShip delivery. Increase use by members. Develop training sessions.</p>	<p>Dig. Services / Res Sharing Manager</p>		
<p>Manage CCDA program.</p>	<p>Staff Academic libraries</p>		<p>Oversee online process. Maintain ongoing records.</p>
<p>Continue Digitizing program.</p> <ul style="list-style-type: none"> • Continue training program. • Implement web tutorials • Implement policies & procedures. • Offer grant program. • 2-3 institutions begin projects. • Develop Marketing & PR effort. • Continue “Boot Camp” training program. • LSTA #28 Practical Digitization Wrap-up • Participate in NY3Rs harvester project. 	<p>Dig Services / Res Sharing Mgr/Staff Advisory Committee</p>		

Education and Training Strategic Intention 2	Responsibility	Outcomes as of January, 2010	Regular Ongoing Activities
Continue traditional mix of CE: <ul style="list-style-type: none"> • Training • Workshops • MLA course • Teleconferences • Use of WOW units • Database training (Ovid, FS, etc.) • Webinars • Online learning opportunities • Collaborate for one Summer program for school librarians • Sponsor one online conf. 	Assistant Director E & T Committee Exec. Director Staff		Scheduled workshops & training activities. Scheduling, registration, food etc. Publicity. Presentation materials posted on scrlc.org Monitor use of WOW.
Investigate online CE Registration.	Staff		
LSTA Grant 2010-2012 planning & implementation.	Exec. Director, Assistant Director, Staff		
Collaborative Conservation/Preservation training series, if available.	Asst Director, Dig Services /Res Sharing Mgr, Staff		

Information Technologies Strategic Intention 3	Responsibility	Outcomes as of January, 2010	Regular Ongoing Activities
Implement RBDB plan for 2010. Develop RBDB plan for 2011.	Exec. Director, Staff ACITS Committee		RBDB Program: Applications, submissions, Review Panel. SCRLC & Tools of History website maintenance. E-rate applications.
Conduct overlap analysis of databases.	Exec. Director, Staff ACITS Committee		Equipment upgrades & maintenance.
Expand regional participation in Virtual Reference, including SMS text reference, if feasible.	Exec. Director		Track VR services. Seek advice of members for need in region.
Submit revised Technology Plan for e-rate by 7/1/10.	Staff ACITS Committee		Maintenance of the WOW units.
Review office equipment/software for upgrades.	Staff		Maintaining server and networks, listservs and email.
Use server for file sharing.	Staff		

Customer Service, Advocacy, and Marketing Strategic Intention 4	Responsibility	Outcomes as of January, 2010	Regular Ongoing Activities
Continue improved customer service. Efforts to include: <ul style="list-style-type: none"> • PR for SCRLC services • More site visits • Enhance Website • Implement communications plan • Advocate for stable or improved funding Explore new options for homepage: blogs, surveys , podcasts etc.	Exec. Dir. Staff Board		Report Card. Newsletter. SCRLC.org_ content. SCRLC-I Other Distribution lists. Annual Meeting. Professional assoc. Our Annual Report. Board Meetings.
Solicit new members: libraries or personal	Exec. Dir. Staff Board		
Improve membership database.	Staff		Ongoing updates.
Special Clients	Responsibility	Outcomes as of January, 2010	Regular Ongoing Activities
Continue database program for HLSP: <ul style="list-style-type: none"> • Ovid LWW • Harrisons • Stat!Ref • NEJM • BMJ Provide training for hospital staff.	Staff HLSP Committee NY3Rs Asst Dir.		HLSP Committee. MLA CE program.
Continue management of HLSP Program.	Assistant Dir. Staff HLSP Committee		Grants. Visits. Statistics.
Collaborate with upstate GoLocal dev. & implement.	Assistant Dir. HLSP Committee		

Other	Responsibility	Outcomes as of January, 2010	Regular Ongoing Activities
Coordinate one system directors' meetings.	Exec. Director		Office clean-ups. Audit. Manage Board & Committee meetings. Attend conferences, professional associations, collaborate with other NY3Rs
Continue to reduce costs and/or improve income.	Staff Finance Committee		
Hold meeting/luncheon of SCRLC academic & special librarians. Hold luncheon of SCRLC Staff & Board of Trustees Hold Staff Retreat	Exec. Director		
Plan NYS Academic Conference for Spring, 2010.	Exec. Director		
Dissolve South Central Regional Library Council Trust Inc.	Staff Board		
Implement Disaster Plan for SCRLC office.	Staff		

January, 2010