

DOC.#2008-41

**South Central Regional Library Council
Board of Trustees
May 16, 2008
Elmira College, Elmira, NY**

Present:

Susan Bretscher
Deb Gagnon
Nan Hyland
John Meador
Ann Voorhees
Liz Wavle
Stephanie Wilson

Excused:

Steve Crandall
Karen Creenan
Bernadette Hodge
David Karre
Ristiina Wigg
Marc Wildman

Staff Present:

Mary-Carol Lindbloom
Nora Hardy

Presiding: Liz Wavle called the meeting to order at 9:55 am.

Doc.#2008-27 **Agenda:** Approved.

Doc.#2008-28 **Minutes:** Approved with a correction to the Treasurer's Report to read "all credit card payments will be indicated..."

President's Report:

On behalf of the Board, Wavle welcomed Mary-Carol Lindbloom as new Executive Director.

Doc.#2008-29, 30 **Treasurer's Reports:** Motion by Gagnon to approve the Bill Sheet for March, 2008, seconded by Hyland. Carried. Action on April, 2008 (Bill Sheet #9) tabled until next meeting, pending further information regarding the timing of transactions for Jean Currie for unused vacation pay-out and her computer purchase.

Doc.#2008-31 **Car Purchase:** Lindbloom reported that leasing and Priuses were researched, but are not wise purchases for the Council at this time. Toyotas and Hondas were test-driven by several staff members. It was recommended that the Council create and distribute a Request for Proposal (RFP) specifying its requirements, preferred options, and include a list of those invited to submit proposals within the document. Bretscher moved that SCRLC proceed with the RFP process, then proceed with the purchase using the best offer (up to the previously Board-approved budget amount). Seconded Meador. Approved.

Doc.#2008-32 **LSTA Grant (Practical Digitization) Authentication:** Motion by Wavle to authenticate, seconded by Bretscher. Approved.

Doc.#2008-33 **Board Member Resignation:** Wilson moved to accept Boodie McGinnis' resignation from the Board. Seconded Gagnon. Approved. Wavle thanked her for her many years of valuable service to SCRLC's members. Suggestions for a replacement Board Member-at-Large should be sent to Ristiina Wigg.

Doc. #2008-34

Annual Budget: Lindbloom reported that the Council budget will reflect the 2% reduction and the \$5 million one-time funds, but it is not clear how those calculations will be applied. Meador predicted that there may well be an addition mid-year cut and that current budgeting should factor in that possibility.

- Lindbloom completed the annual SARBIT report, but its figures had to be based on a full-budget amount.
- Lindbloom recommended retaining any remainder after purchase of a car, in the car fund. Budgeted transportation funds should be reviewed against current and foreseeable fuel cost increases.
- Membership dues have been rising on an established schedule, is there an end-date for the increases which should be reviewed?
- Renovations are moving forward and going well.
- Telephone costs for conference calls have risen to minimize transportation costs, but SCRLC will explore less expensive alternatives such as OPAL. Postage, freight, publicity and printing expenses have all decreased due to increased use of SCRLC's website.
- The annual meeting amount should be put on the agenda for consideration at the next Board Meeting.

Doc.#2008-35

SCRLC Website: Lindbloom is collecting information to improve the website's design and it's functionality for users. Board members made a number of specific suggestions. Council committees will be invited to provide feedback, and input will be invited from as many website users and potential users as possible. Lindbloom announced that podcasts and live chat will be added to Lakenet.org very soon.

Doc.#2008-36**Executive Director's Report:**

- Talking points are being established for site visits to all members which will be carried out by Lindbloom, Hardy, and Maute.
- Lindbloom will arrange for an SCRLC academic library directors' luncheon to foster networking and information exchange. It may be held in conjunction with a Board meeting to make the most of travel time.
- RRLC's (Rochester) Summer Camp for school librarians is extremely popular and SCRLC will explore ways to duplicate its success for our region.

Adjourn: Meeting was adjourned at 12:02 pm.

Respectfully Submitted
Nan Hyland
Secretary