

DOC.#2009 - 8**South Central Regional Library Council**Based on our Plan of Service, these are the *major initiatives and results for 2009*:

Major Initiative	Responsibility	Outcomes as of January, 2009	Regular Ongoing Activities
<i>Resource Sharing</i>			
Continue revitalization of the Resource Sharing Program.	Dig Services / Res Sharing Mgr, Resource Sharing Committee		Committee meetings. User Group Meetings. Training.
Review Resource Sharing Policies: <ul style="list-style-type: none"> • Delivery Policy • Union List of Serials: Input and Products • Use of BARC Evaluate Nylink charges/expenses. Investigate OCLC Group ILL. Offer ILL Training. Update web pages.	Resource Sharing Committee Dig. Services / Res Sharing Mgr & Staff Manager/Exec. Director Manager Manager/Staff		BARC last resort ILL. ULS Updates. Resource sharing subsidies. MISP payments. BHSL statistics. Statistics gathering.
Cooperate in SUNY IDS project <ul style="list-style-type: none"> • Identify potential libraries • Training • Identify additional ILLiad • Participate in mentoring program. • Attend summer Conference. 	Manager/Staff Resource Sharing Committee		

Continue consortial purchasing: <ul style="list-style-type: none"> • Monitor WALDO partnership • Review regional databases through RBDB. • Work with Route 13 group to review FirstSearch contract. • Promote SCRLC provided databases and increase use. 	Manager/Staff ACITS Rt. 13 group	NYLINK & OCLC contacted 12/09 as per FirstSearch and WilsonSelect charges.
Set up regional UPS CampusShip delivery. Increase use by members. Develop training sessions.	Dig. Services / Res Sharing Manager	
Manage CCDA program.	Staff Academic libraries	
Continue Digitizing program: <ul style="list-style-type: none"> • Continue training program. • Implement policies & procedures. • Offer grant program. • 2-3 institutions begin projects. • Develop Marketing & PR effort. • Develop “Boot Camp” training program. • Participate in NY3Rs harvester project. 	Dig Services / Res Sharing Mgr/Staff Advisory Committee	

Oversee online process.
 Maintain ongoing records.

<i>Education and Training</i>	Responsibility	Outcomes as of January, 2009	Regular Ongoing Activities
Continue traditional mix of CE: <ul style="list-style-type: none"> • Training • Workshops • MLA course • Teleconferences • Use of WOW units • Database training (Ovid, FS, etc.) • Webinars • Hold one academic & special librarians' luncheon • OPAL opportunities • Summer Camp for school librarians 	Assistant Director E & T Committee Exec. Director Staff		Scheduled workshops & training activities. Scheduling, registration, food etc. Publicity. Presentation materials posted on LakeNet.
Perform a CE needs assessment.	Assistant Director E&T Committee	In process; committee is using a wiki to develop.	
CE Registration	Staff	Investigate online registration options and implement if tenable and affordable.	
Conservation/Preservation training series	Asst Director, Dig Services /Res Sharing Mgr, Staff	In process (first workshop in series was held 15 January)	

<i>Information Technologies</i>	Responsibility	Outcomes as of January, 2009	Regular Ongoing Activities
Implement RBDB plan for 2009. Develop RBDB plan for 2010.	Exec. Director, Staff ACITS Committee	RBDB plan approved; 7 grant applications received; outside review panel recommended funding levels; applied for e-rate; videocasting equipment is under consideration.	RBDB Program: Applications, submissions, Review Panel. LakeNet website maintenance. E-rate applications.
Renegotiate contract with IT consultant.	Exec. Director Lesli Sagan		Equipment upgrades & maintenance.
Monitor Virtual Reference efforts for possible region-wide implementation.	Exec. Director	SCRLC joined AskUs 24/7 as a council for 2009. Staff of 8 libraries have received training; additional libraries are expected to come on board mid-year. VR Service will be promoted during National Library Week.	Track VR services. Seek advice of members for need in region.
Submit revised Technology Plan for e-rate if necessary.	Staff		Maintenance of the WOW units.
Review office equipment/software for upgrades.	Staff	Ongoing. TechSoup is used for good deals on software.	Maintaining server and networks.
Use server for file sharing.	Staff		

<i>Customer Service, Advocacy, and Marketing</i>	Responsibility	Outcomes as of January, 2009	Regular Ongoing Activities
Continue improved customer service. Efforts to include: <ul style="list-style-type: none"> • PR for SCRLC services • More site visits • Maintain Website • Advocate for stable or improved funding Explore new options for homepage: blogs, surveys etc.	Staff Board	During FY 2009-2010, all SCRLC member libraries will be visited. New SCRLC website, scrlc.org, will launch in 2009 with blogs, videos, a survey implement, and podcasts. Staff reviewed 2008 report card; data collection is in process. Plans are underway for bus to Lobby Day (March 10)	Report Card. Newsletter. LakeNet content. SCRLC-1 Distribution lists. Annual Meeting. Professional assoc. Our Annual Report. Board Meetings.
Solicit new members: libraries or personal	Staff Board	One new affiliate member application received 12/08 to be voted on in 1/09.	
Improve membership database.	Staff		Ongoing updates.
<i>Special Clients</i>	Responsibility	Outcomes as of January, 2009	Regular Ongoing Activities
Continue database program for HLSP: <ul style="list-style-type: none"> • Ovid LWW • Harrisons • Stat!Ref • NEJM • BMJ Provide training for hospital staff.	Staff HLSP Committee NY3Rs	Subscriptions established/renewed for 2008/09.	HLSP Committee. MLA CE program.
Continue management of HLSP Program.	Staff HLSP Committee	Ongoing process.	Grants. Visits.

<i>Other</i>	Responsibility	Outcomes as of January, 2009	Regular Ongoing Activities
Act as central agent for WALDO, other databases, and products/services.	Exec. Director Staff		
Coordinate one system directors' meetings.	Exec. Director		Office clean-ups. Audit.
Continue to reduce costs and/or improve income.	Staff Finance Committee	Implemented new health care plan 1/09. IT cost saving measures examined; website and email will be hosted remotely for less cost and greater reliability.	Manage Board & Committee meetings.
Hold meeting of SCRLC academic library directors.	Exec. Director		Attend conferences, professional associations, collaborate with other NY3Rs
Plan NYS Academic Conference for Spring, 2010.	Exec. Director	1/23 Met with member of ACLS to explore dates, location, ideas.	
Dissolve South Central Regional Library Council Trust Inc.	Staff Board	In process.	
Develop a Disaster Plan for SCRLC.	Staff	In process.	

January, 2009